**Data Champions Application Web Form**

# **Important: This document is for reference purposes only. Applications must be submitted via the online form.**

# **Intro**

Data Champion Pilot Project Application

To further the Digital Research Alliance of Canada (the Alliance) research data management (RDM) mandate, we are requesting applications for the Data Champions Pilot Project. "Data Champions" are individuals/teams that aim to advance awareness, understanding, development, and adoption of RDM tools, best practices, and resources in Canada at their organization.

Outcomes of projects will be used to further the Alliance’s RDM mandate by promoting sound RDM practices and contributing to a broader culture change in the conduct of digital research, and ultimately fostering excellence in Canadian research.

More information about the funding call can be found on our website. Final deadline to submit is February 3, 2022 at 5:00pm EST.

*All information submitted via this application will be kept secure and confidential, and used only for adjudication purposes.*

# **Applicant (and/or Team) Details**

* Applicant/Team lead name
* Role/Position Title
* Institutional Affiliation
	+ Help box: Provide full name of institute. No abbreviations.
* Address
* City
* Province/Territory
* Postal Code

## **Applicant Contact Information:**

phone

Institutional email address

I would like to be included in future communications from the Alliance regarding funding calls and other initiatives.

## **Team member(s) name(s) optional, as needed:**

Help box: Additional space is provided in next question if team exceeds more than 10 members

Role/Position Title

Institutional Affiliation

# **Project**

**Project Title**

**Named Data Champion**

Help box: Named Data Champion - A Data Champion is an individual (or team) who provides their discipline-specific expertise, promotes a wide range of data principles, and advocates for a culture of good data stewardship.  This individual (or team) is passionate about sharing their knowledge to build a collaborative and researcher-led community of practice with the goal of fostering research data management (RDM) best practices across all disciplines.  A Named Data Champion exhibits these characteristics, and may be named after an individual, a team, or a unit (e.g., an existing Research Centre; Research Lab, etc.).

**Project Summary** (250 words)

Provide a short, plain language abstract of the project activities and outcomes (that may be used [possibly in translation] for promotional purposes and posting via Alliance channels).

## **Project Description:**

Please provide a fulsome proposal in response to this call. The proposal should include details of the planned activities that aim to advance adoption of RDM methods and best practices within the Named Data Champion’s institution, region and/or discipline.

It is expected that successful applications will address more than one of these broad areas of activity, but not necessarily all. If applicants identify other areas of activity that are aligned with this Pilot’s purpose, these may be considered as well.

### **Select all applicable categories this proposal will address.**

* + training/mentoring
	+ promoting/advancing RDM
	+ informing future initiatives
	+ addressing disciplinary challenges
	+ driving culture change
	+ Other: specify

Help box: link

1. **For each broad category, what activities will you develop?** (1000 words)
2. **What is the current research, and/or knowledge, and/or principles of the broader RDM landscape that are relevant to the planned activities? Provide a brief literature review and/or contextual background to support your response.** (750 words - not including references)
3. **Who is the audience for these activities? Explain how researchers and stakeholders (at various stages of experience) in the Digital Research Infrastructure (DRI) ecosystem will be involved in activities outlined in this proposal.** (500 words)

Help box: Examples of researchers and stakeholders include early career researchers, post-doctoral fellows, graduate and undergraduate students, and data specialists or other institutional-specific stakeholders.

### **Provide a timeline (using bullet points) that demonstrates activity planning and achievability by March 31, 2023.**

## **Project Outcomes:**

Please describe how you will measure the success of your project.  Your response should describe how your efforts will contribute to the overall success of the Data Champions Pilot project.

1. **How will you demonstrate the success of your proposed plan/activities? Provide a comprehensive set of outcomes that link to the various project activities and include a detailed plan for measuring the success of each outcome.** (1000 words)

Help box: Ensure that the noted project outcomes link directly to the described activities in the previous section.

1. **How will the activities outlined in this proposal work to engage the broader RDM community to advance RDM knowledge and best practices? Be specific and provide outcomes and measures of success to the community as a whole. You are encouraged to include principles of Equity, Diversity, Inclusion, and Accessibility (“EDIA”) and Data Sovereignty (e.g., OCAP Principles) as part of your engagement strategy.** (750 words)
2. **Provide an explanation on how your project will contribute to/support the creation of a sustainable Data Champions Program at the local, regional and/or national level.** (500 words)

Help box: Specific adjudication consideration will be given to applications that advance RDM on a national scale.

# **Breakdown of Expertise and Commitment**

Please provide the expertise of the Named Data Champion, and the tangible commitments made to this project.

1. **What qualifications and/or experience does the Named Data Champion (individual or team) hold and which qualifications and/or experience best situates them for the role?** (250 words per team member)

Help box: Provide a brief high-level summary of qualifications and experience for each person (Do not copy and paste your CV).

1. **How will the Named Data Champion (individual or team) commit the necessary time to take on the work of Data Champion, in order to successfully execute this project?** (250 words per team member)

Help box: Note; successful applicants will need to provide a letter that includes a statement confirming that the Applicant will be available to conduct the the activities outlined in this Application. and that this work involves new or expanded activities in support of RDM and these activities will build upon those already being carried out by the Applicant at its institution.

1. **For team-based applications, provide an outline of how Equity, Diversity, Inclusion, and Accessibility (“EDIA”) Principles will be integrated specifically for the Named Data Champion.** (500 words)

Help box: Note: if applying as an individual, indicate N/A in the text box.

# **Budget**

Provide a budgetary breakdown of how the awarded funds will be used towards salaries/stipends of Named Data Champion.

Note: expenditures must be clearly explained; monies should be noted in CAD$.

# **Submission**

By submitting an application for funding consideration, the Applicant and its institution(s) acknowledge that the terms and conditions outlined in Appendix B – Grant Funding Agreement, are non-negotiable post-award.

The Applicant also confirms that the information you have provided is true and correct to the best of their knowledge and belief.

Thank you for submitting your application for the Data Champions Pilot Project

You can download a copy of your application for your records. Any further questions or comments about your application can be directed to Alliance Funding / subventions funding\_subventions@engagedri.ca. You can find more information regarding the Alliance: [www.alliancecan.ca](http://www.alliancecan.ca).